

The management committee: Life Lutheran Church Yuen Long ( non-profit making organization )

## (A) Application Instructions

【Registration NO. ED1/15562/74】

Online Registration Date	Registration Procedure
<p>Online Registration Only</p> <p>From 9:15am, 24 September, 2021</p> <p>until 5:00pm, 28 September, 2021</p>	<ul style="list-style-type: none"> <li>✧ Visit our website <a href="http://www.lifekg.edu.hk">www.lifekg.edu.hk</a> , and log-in "Application for admission in 2022-2023 ";</li> <li>✧ Applicants for K1 students for the 2022-2023 school year. (Born before 31 December, 2019);</li> <li>✧ Precautions : After filling out the application form, please upload the following:                             <ol style="list-style-type: none"> <li>1. A photo of the applicant (1.5inches x 2 inches);</li> <li>2. The applicant's birth certificate;</li> <li>3. Bank deposit slip of the application fee : Please deposit the application fee of HKD 40 into Hana Sena Bank account: 221-1-114968(**Do not accept online-banking transactions) and write the applicant's name and birth certificate number on the blank space in the front of the bank deposit slip. (keep the deposit paper stub and return it to the school reception on the interview date for verification.)</li> <li>4. If the above documents are incomplete, we will not be able to apply for online registration.</li> <li>5. Once the application has been accepted, all application fees are non-refundable. Successful or duplicate registrations are subject to no refund.</li> </ol> </li> <li>✧ Parents will receive an application number via email after the online registration, please keep it for the future reference.</li> <li>✧ Parents will be notified of the interview arrangements via email.</li> <li>✧ All children who have successfully registered can be arranged for an interview.</li> <li>✧ All information provided by the applicant will be kept confidential and be used for the application process only, the aforementioned documents and fees will not be returned. Any applicants found to provide false information will forfeit their application.</li> </ul> <p style="text-align: center;">【All information of the unsuccessful applicant will be destroyed after 1 September, 2022】</p>

## (B) Parents to Receive Interview Appointment

Receive the notice Date	Content
<p>From 18 October , 2021 until 20 October, 2021</p>	<ol style="list-style-type: none"> <li>1. Parents will be notified via email.</li> <li>2. Interview time is determined by the school, and cannot be changed. All decisions made by the school are final.</li> <li>3. If parents have not received the notice within the date , please contact us before 22 October .</li> </ol>

## (C) Interview process

Interview Date	Content
<p>11 or 12 November, 2021</p>	<ol style="list-style-type: none"> <li>1. Be accompanied by a parent during the time of interview .</li> <li>2. If there are too many applicants then 13 November may also be used for interviews.</li> <li>3. The interview will be conducted in Cantonese . When interviewing Non-Chinese Speaking(NCS) children, translation service for applicants could be arranged where necessary, or parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication. (Enquiry number: 2476 9363; email: info@lifekg.edu.hk)</li> <li>4. Accompanying documents to be handed in :                             <ul style="list-style-type: none"> <li>➤ Interview Notice</li> <li>➤ Original birth certificate ( will be returned after checking )</li> <li>➤ Bank deposit slip of the application fee</li> </ul> </li> <li>5. Filming , video recording and audio recording are not allowed , the school reserves the right to cancel the interview .</li> <li>6. Any absentees will not be given another interview regardless of circumstance.</li> </ol>

## (D) Admission Criteria:

Interview performance;	Relatives are members of the school management committee ;
Brother or sister is a student of our school;	Relatives are students of our school;
Father or Mother are employees of our school;	Father or Mother are employees of the management committee ;
Family members are graduates of our school;	Live in Yuen Long

## (E) Results arrangement:

<ul style="list-style-type: none"> <li>➤ Successful applicants will be allocated to morning or afternoon classes by the school.</li> <li>➤ Successful applications will be notified via email before 17 December , 2021</li> </ul>
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