Yuen Long Lutheran Life Kindergarten

Admission for 2026-2027 - K1 Admission Guide

The management committee: The Evangelical Lutheran Church of Hong Kong

Address: On Shun Street, Yuen Long,

New Territories (behind Yuen Long Plaza) Tel: 2476 9363 Fax: 2479 3005

Website : http://www.lifekg.edu.hk email : info@lifekg.edu.hk

(A) Application Procedure

The school information session: Welcome parents of the 2026-2027 K1 school-aged children to join the school information session on 20/9(Sat) morning. Please visit our website www.lifekg.edu.hk for more information. We will introduce our school's vision and mission, curriculum, learning environment, admission procedure and the English enrichment program(For P.M. class only) during the information session. The Enrichment program



- 1. K1 PM class students can optional to join the Free Enrichment Program (Refer to Cambridge English), taught by our English teachers
- 2. The 45 mintues Enrichment Class will conduct once / twice a week after school (4:15pm-5:00pm).
- 3. Students who join the program are only required to purchase the related teaching materials directly from the bookstore. The tuition for Enrichment program is Free.

(B) Application Guidelines (Online Application Only)

Online Application Period: 23/9/2025 (Tue) 9:30am to 15/10/2025 (Wed) 5:00 pm

- 1. Visit our website "www.lifekg.edu.hk". Navigate to "Admission for 2026-2027".
- 2. Age criteria for 2026-27 K1 admission: Children born on 1st June, 2022 to 31st December, 2023.
- 3. An application number will be sent by email after the online application is completed. Please retain the application number for reference.
- 4. Interview arrangements will be sent by email and all applicants will be invited to attend the interview.
- 5. All submitted information and documents will be kept confidential and will only be used for application process. All submitted documents will not be returned. Provision of any false or misleading information will lead to disqualification of the application.

Remarks: 1.The school will notify the Application status, Attend Interview and Application Result via email.

2. Parents will be notified by the School Admissions System Email: no-reply@lifekg.eclasscloud.com

Online Application :

- Applicant's passport photo (1.5 in. x 2 in.)
- Applicant's birth certificate
- Application fee (40 HKD) Payment method (Online payment): (Alipay HK / Visa / Master)
- Incomplete applications will not be considered.
- Application fees \$40 are non-refundable.

(C) Notification for Interview

From 22nd to 24th October, 2025

- Parents will be notified the date of interview via email.
- The interview date and time will be assigned by the school and cannot be changed.
- If the interview notice is not received, please contact us before 31st October(Fri). Tel: 24769363

(D) Attend Interview

Interview Date: 14th November, 2025(Fri) (Interview time is arranged by the kindergarten)

- 1. Only one parent should accompany the child for the interview.
- 2. Each child can be accompanied by one parent to enter the school premises. The interview will be conducted individually. It takes approximately 15-20 minutes.
- 3. Cantonese and English will be used as the media of instructions for our school. The interview will be conducted mainly in Cantonese.
- 4. The following documents must be brought to the interview:
 - ➤ The printout interview notice
 - Original birth certificate (the original certificate will be returned after verification)
- 5. Filming or recording inside the school premises is not permitted and will cause for cancellation of the interview.
- 6. If there are many applicants , 15th November, 2025 (Sat) will be one of the interview date. (In case of Adverse Weather Warning, the interview will be rescheduled to 22th November, 2025.)
- 7. The interview cannot be rescheduled regardless of any circumstances. Interview will be rearranged only for those applicants who absent interview due to illness and can provide valid doctor's sick leave notice.

Personal data on an unsuccessful applicant will normally be destroyed 12 months after the applicant's application.

(E) Admission Criteria

- 1. Interview performance of applicant
- 2. Siblings of current students
- 3. Parent is a full-time staff of our school
- 4. Family members are graduates of our school
- 5. Parents are members of the school management committee
- 6. Relatives are students of our school
- 7. Parents are employees of the management committee
- 8. Resident of Yuen Long District
- The school reserves the right to make final decision on students admission.

(F) Application Result Release

(Please refers to EDB information)

- 1. Successful applicants will be assigned to morning (AM) or afternoon (PM) section by the school,(PM class with English Enrichment Program).
- 2. Applicants who have siblings currently studying at the school in 2026-27 school year, MUST BE ASSIGNED to the same AM/PM section with the siblings.
- 3. Successful applications will be notified via email on 11th December, 2025.

(H) Arrangement for Non-Chinese Speaking Applicants

For Non-Chinese Speaking (NCS) applicants, translation services can be arranged. Please contact the school on or before 1^{st} November for the arrangement. If you have any further queries, please do not hesitate to contact us.

Tel: 2476 9363 E-mail: info@lifekg.edu.hk

(G) Arrangement for Registration

The Centralised Registration Dates:

8th to 10th January 2026

Morning Section(AM): 90 students

Afternoon Section(PM): 90 students

Reserve student: When applicants abandon the KG place, the school will fill the KG place by draw lots. The supplementary place must be for the afternoon class.

**Please submit the electronic ("e-RC / AP") to the school for registration.

**Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (RC) to (EDB) from September to November 2025