

Yuen Long Lutheran Life Kindergarten
2026-2027 K1 Admission Arrangements

1. **Notification of Admission Result:**

Admission result will be sent to all applicants via e-mail on 11th December, 2025. There will be three types of letter including "Letter of Acceptance", and "Letter of waiting list".

Admission result will be displayed in the school campus or parents can check on the school website from 10:00 a.m.. (Website: www.lifekg.edu.hk)

2. **Registration Arrangements:**

Successful applicants: Parents should complete the registration procedures for their child within "Centralized Registration Period" (8th to 10th January, 2026) The following documents should be brought for registration within office hour:

- a) Letter of Acceptance (hard/ soft copy)
- b) Please submit the electronic ("e-RC / AP") to the school for registration. 【If parents cannot submit the "RC" or "AP" during registration, the kindergarten may not be able to complete registration for their child.】
- c. Registration Fee \$970. (Cash only)
- d. An stamped (\$5) addressed A4 or B5 size envelope (with child's name)
- e. Registration hours: 9:30am-12:30pm & 2:00pm-4:00pm (Thursday-Friday) ; 9:30am-12:00nn (Saturday)

3. **Transfer to AM/PM session arrangements (Applicable to both AM to PM or PM to AM transfer):**

- a. Applicants shall complete the registration according to the original assigned session. Then applicants could sign the appropriate document for transferring.
- b. Applicants who have siblings currently studying at the school in 2026-27 school year, **MUST BE ASSIGNED** to the same AM/PM session with the siblings.

4. **Successful applicants who fail to complete the registration by the specified date: the offer of admission will be automatically withdrawn. Place will be allocated to the waiting list applicant.**

5. **Candidates on waiting list:**

- a. When successful applicants abandon the KG place, the school will fill the KG place by draw lots.
- b. The supplementary place must be the afternoon class at the first.
- c. When there is a vacancy, the school will inform the candidate of the waiting list for admission.

6. **Arrangement for giving up the place after registration:** Should parents decide to give up the school place after registration, please notify the kindergarten in writing at least three working days in advance. The kindergarten will return the "e-RC" or "AP" but the registration fee \$970 will not be refunded, and the kindergarten will no longer keep the school place for the child.

7. **Arrangement for K1 PM class with English Enrichment Programme:** Parents will be notified after the 2026-2027 school year is started.

8. **Remarks:** For the "Admission Arrangements for K1 Classes in Kindergarten for the 2026-2027 School Year", and "Registration Certificate for Kindergarten Admission", please refer to the following Link : www.edb.gov.hk/k1-admission_tc