

**2024-2025**

## **K1 Admission Arrangements**

### 1. Notification of Admission Result:

Admission result will be sent to all applicants via e-mail on or before 8<sup>th</sup> December, 2023. There will be three types of letter including “Letter of Acceptance”, “Letter of waiting list” and “Letter of unsuccessful application”. Admission result will be displayed in the school campus or parents can check on the school website from 9:15 a.m..

(Website: [www.lifekg.edu.hk](http://www.lifekg.edu.hk))

### 2. Registration Arrangements:

i) Successful applicants: Parents should complete the registration procedures for their child within “Centralized Registration Dates” (4<sup>th</sup> to 6<sup>th</sup> January, 2024) The following documents should be brought:

a) Letter of Acceptance (hard/ soft copy)

b) Original copy of Registration Certification for Kindergarten Admission (“RC”) or “Kindergarten Admission Pass” (“AP”) 【If parents cannot submit the “RC” or “AP” during registration, the Kindergarten may not be able to complete registration for their child.】

c. Registration Fee \$970.

d. An stamped addressed envelope

e. Office hours: 9:15am-12:30pm & 1:30pm-4:00pm (Thursday-Friday)  
9:15am-12:00nn (Saturday)

3. Successful applicants who fail to complete the registration by the specified date, the offer of admission will be automatically withdrawn. Place will be allocated to the waiting list applicant.

4. Candidates on waiting list: Parents who received the email with “Letter of Waiting List” and would like to wait for the vacancy, please visit our school website and register from 8<sup>th</sup> to 14<sup>th</sup> December, 2023. When there is a vacancy, the school will inform the candidate on top of the waiting list for admission.

5. Unsuccessful candidates: Parents who received the email with “Letter of unsuccessful application” and would like to wait for the vacancy, please visit our school website and register from 8<sup>th</sup> to 14<sup>th</sup> December, 2023. The priority will come to the waiting list candidates first when there is a vacancy.

6. Arrangement for giving up the place after registration: Should parents decide to give up the school place after registration, please notify the kindergarten in writing at least three working days in advance. The kindergarten will return the “RC” or “AP” but the registration fee \$970 will not be refunded, and the kindergarten will no longer keep the school place for the child.

7. Remarks: For the “Admission Arrangements for K1 Classes in Kindergarten for the 2024/25 School Year”, and “Registration Certificate for Kindergarten Admission”, please refer to the following Link :

[www.edb.gov.hk/kl-admission\\_tc](http://www.edb.gov.hk/kl-admission_tc)