

辦學團體：基督教香港信義會元朗生命堂（非牟利團體）【註冊號碼：ED1/15562/74】

本校招收 2020-2021 年度 9 月初班新生【2017 年 12 月 31 日前出生】

(A) 索取申請表

1. 2019 年 10 月 2 日(三)至 10 月 3 日(四)期間，家長可親臨本校取表(9:15am-4:00pm)
<現場表格派完即止>
2. 2019 年 10 月 2 日(三)至 10 月 11 日(五) (9:15am-4:00pm)
於本校網頁下載

(B) 遞交申請表【辦公時間內】

2019 年 10 月 9 日(三)至 11 日(五)請於指定辦理時間內親臨遞交，逾期恕不辦理。

辦理時間：9:15am - 12:30pm 及 1:30pm-4:00pm(星期三至星期五)

(C) 1. 報名手續：填寫申請表詳細資料；

*備妥 2 張証件相片(近照)一張貼於申請表上，另一張製作接見證用。

2. 遞交申請表文件如下：

- a. 出生證明書副本及正本（正本驗後發還）；
 - b. 報名費港幣 40 元(不設找贖)；
 - c. 現就讀本校親屬之學生手冊頁 1 副本(如有)；
 - d. 曾就讀本校親屬之畢業證書副本(如有)。
3. 逾期交表或文件不齊恕未能辦理報名手續。

(D) 接見安排：

- ◆ 日期：2019 年 11 月 7 日(四)及 11 月 8 日(五)
(時間由本校決定，恕不另行安排，並會以人數決定最終接見日期及時間，一切以本校決定為依歸)。
- ◆ 不論任何原因缺席者，恕不獲後補接見機會。

(E) 放榜日期：2019 年 12 月 20 日(五) (瀏覽本校網頁)

(F) 統一註冊日期：2020 年 1 月 9-11 日(星期四至六)

幼兒如獲取錄，家長必須持有「2020/21 年度幼稚園入學註冊証(正本)」及
註冊費港幣 970 元於指定時間到校辦理註冊手續後，學位方能作實。

註冊時間：9:15am-12:30pm 及 1:30pm-4:00pm(星期四至星期五)

9:15am-12:00nn(星期六)

(申請人所提供的資料將予保密及祇作報名用途，上述文件及報名費經繳交後恕不發還，並確保所填報資料均為真確，虛報資料者，當放棄學位論)【所有資料將於 2020 年 9 月 1 日後銷毀】。

地址：新界元朗安信街（即元朗廣場後面）電話：2476 9363、24769775 傳真：2479 3005

網址：<http://www.lifekg.edu.hk>

電郵：info@lifekg.edu.hk

The management committee: Life Lutheran Church Yuen Long

【Registration NO. ED1/15562/74】

The school is now accepting applicants for K1 students for the 2020-2021 school year. (Born before 31 December, 2017)

(A) Distribution of application form

1. Parents may obtain the application form from the school in person from 2 October 2019 to 3 October onwards (from 9:15am to 4:00pm) <Available while stocks last >
2. Parents may download the application form from our website from 9:15am, 2 October until 4:00pm, 11 October

(B) Return of Application form

Application form should be returned from 9 October to 11 October in person during office hours. Late submissions will not be entertained.
Office hours: 9:15am – 12:30pm and 1:30pm – 4:00pm (Wednesday to Friday)

(C) 1. Application procedure : Fill out the information required in the application form
*prepare two copies of a passport size photograph (close-up). One copy should be attached to the application form, and the other copy will be used to create the interview card.

2. Accompanying documents to be handed in:
 - a. Both the original and a copy of the birth certificate.
(Original copy will be returned after checking)
 - b. Application fee of HKD40 (change will not be given)
 - c. Copy of student handbook P.1 of sibling(s) / relatives currently attending this kindergarten (if applicable)
 - d. Copy of graduation certificate of sibling(s) / relatives that have attended this kindergarten (if applicable)
3. Late or incomplete submissions will not be entertained

(D) Interview process :

- Date: 7 November, 2019 (Thursday) and November 8, 2019 (Friday)
(Interview time is determined by the school, and cannot be changed. All decisions made by the school are final.)
- Any absentees will not be given another interview regardless of circumstance.

(E) Results release date: 20 December, 2019 (Friday). This information will be available on the school website.

(F) Registration period: 9-11 January, 2020 (Thursday to Saturday)

If your child is accepted, parents must bring the " Registration Certificate " and a registration fee of HKD970 to the school office during the indicated time to complete the registration process.

Registration time: 9:15am-12:30pm and 1:30pm-4:00pm (Thursday and Friday)
9:15am-12:00nn (Saturday)

(All information provided by the applicant will be kept confidential and be used only for the application process, the aforementioned documents and fees will not be returned. Any applicants found to provide false information will forfeit their application) (All information will be destroyed after 1 September, 2020)